

Patient Database

Accounting Module

Clinical Record

For specialists, surgeons, anaesthetists, radiologists, radiation oncology, pathologists, GPs & all health care providers.

The screenshot displays three overlapping windows from the MED Billing software. The top window is a 'Receipt' form for a 'New Entry' with patient details and a bill date of 24/04/2006. The middle window is an 'Account' form for account 51756, showing patient information, insurance details, and a list of services with associated fees. The bottom window is a 'Patient' form for Donald Duck, including contact information, medical history, and guarantor details.

↑ Intuitive and user-friendly windows of Patient, Account and Receipt from MED Billing

This screenshot shows the 'Patient' form with a 'MED Billing' warning dialog box overlaid. The dialog box contains a yellow warning icon and the text: 'This patient has been placed on Alert. Please review patient details.' The background form shows patient information for Donald Duck, including his address, contact details, and insurance information.

⇐ Place special alerts on patients and get reminded anytime you create account, receipt or even at the time you make a booking (requires Waiting Rooms / WorkList) for these patients.

### Lite Version available!

MED Billing Lite offers the base MED Billing features without Online Claiming and MED Reporter. This is an excellent start-up option and you can expand to include the two modules as add-ons in the future.

### Key MED Billing Features:

- A comprehensive debtor ledger to keep track of income & fees due.
- Create & assign multiple schedules from MBS, DVA, AMA, Health Funds, Workers Comp, Medico Legal or your own fees
- Automate accounts & fee generation — set multiple guarantors for a patient
- Register multiple care providers as well as referring doctors and locations
- Real-time updating in multi-user or even multi-location mode
- Customise letterhead for each care provider and use it when printing account, receipt or statement on plain paper
- Allocate payments to each service item whether it be for cash, cheque, EFTPOS, cards or direct deposit
- Automatically create and print deposit slips
- Use multiple bank accounts per provider to facilitate Bank Deposit slip reconciliation.
- Print labels for patients, doctors, tests, guarantors or referrers to either standard or label printers.
- Customise your own labels
- Full Practice Marketing with easily tailored Mail-Merge function. Create template letters for mail-merged mass communication purpose. E.g. recall letter, greeting card, thank you letter or notice of moving office
- Perform a simple or advanced search easily with extensive search tool. E.g. search for all patients over 65 with recall date due next month, by month of birth.
- Customise letterheads for accounts, receipts and statements
- Set multiple default printers for A4, A5, Medicare, Label and PC1 form print-outs
- High flexibility with vast range of options such as selecting your default schedule, de-identifying patient's accounts, default to once only referral period and alerting you of expired referral period.
- Automatically calculate gap fees
- Easily generate outstanding account reminder statements
- 'Held Accounts' function record work in progress without finalising
- Record prepayments, refunds, rebates and write-offs intuitively

## Why should you choose MED Billing?

- Very easy to use with intuitive and user friendly graphical interface
- Developed by a medical doctor & a practice manager that understand your needs
- Move forward into paperless office era with complete & integrated MED Software
- Save time and cut cost through automated billing processes provided in MED Billing
- Join the hundreds of satisfied MED Users and contribute towards future developments of MED Software through feature requests and MED User Meetings
- Excellent quality technical support—from installation & training your staff to using it daily & upgrading, tech support is only a phone call away. Onsite visit can also be organised.

**Key Online Claiming Features:**

- Improve cash flow by receiving bulk bill payment within 2 to 3 days in your bank account. Submit bulk bill for Medicare and DVA.
- Reduce submission errors with tighter error checking prior to submitting your bulk claims.
- Online Patient Verification to check and update your patient's Medicare & Health Fund eligibility and numbers—in real time—.
- Generate accounts for private patient submission for more quicker processing and payments.
- Process Private and Bulk Claims

Patient  
 Registered on: 20/06/2005 Last Visit: 24/04/2006 OPV: 10/05/2006 6:57:59 PM ID: 62  
 Given Name: Karen Initial: Title: Miss Acc/Rec Formz Sched Script  
 Surname: Jones Marital Status: Undisclosed  
 Address: 1 Happy Plac e NSW Code: 2904  
 Ph. Home: File No: 62  
 Medicare: 2296510  
 Occupation: Insurance: Pension No:  
 Soc Sec No: Notes:  
 HIC OPV  Patient Alert

Specialists can take advantage of the *Online Patient Verification* to check for patient's Medicare & health fund eligibility real time. This function also updates patient's Medicare number automatically to keep your data up-to-date and reduce error when transmitting claims.

Online claiming from MED Billing provides a fast, easy and secure way of submitting your Medicare and DVA bulk claims. Payment is made directly into your bank accounts within 2 days.

Bulk Claim  
**Bulk Cla**  
 Doctor: L Adding Account ID:654 to the bulk claim... 006  
 Guarantor: Medicare wn 2145391H  
 Type:  MED  DVA Total: 592.4  
 Claim Type:  General Services 8 accounts chosen Balance: 592.4  
 Pathology Med#5 - Med#1 Bulk Claim No.: A0089  
 Specialist  In-Hospital Claim

Submit private accounts electronically for rapid processing and payment. *MED Billing* will also perform certain checks to reduce errors and avoid rejections instantly prior to sending the claim.

Account  
 Date: 11/05/2006 Previous Balance: \$1684.10 Account: 663  
 Patient: Given Names: Joyce Surname: Grant  
 Doctor: Dr Philomena  
 Guarantor: Grant, Joyce 1214 Raine Cl, Kingsville  
 Schedule: Schedule Hospital:  
 Normal Dr Mortier 2121331W  
 Referral: Sydney 2000  
 Comment: Please settle this account promptly  
 ItemSpecs:  
 Date Item Description Comment GAP % Fee  
 11/05/2006 104 Initial Consultation 0.00 100 74.05  
 11/05/2006 104 Initial Consultation \$0.00 100 \$74.05  
 Hold Hold + Print Receipt  
 Print OK + New OK  
    
 Patient Online Authorisation Total: 74.05  
 GAP Total: Paid: 0.00  
 Balance: 74.05

**Key MED Reporter Features:**

- Comprehensive reporting tool that provides over 50 different reports.
- Run automated itemized Statements for easier claiming
- Include very useful reports such as debtor / aged guarantor balance in 30-60-90-120-day report; Doctor's income billed, received & outstanding report; and GST billed & received.
- Excellent format and ready-to-use in a few clicks. View on-screen, print or open directly in Microsoft® Excel® for further formatting (e.g. to include graphs, insert pictures, change colours and fonts or insert letterhead).
- Analyse your sources of income by referrers or services performed by location or time breakdown
- Generate report on how much income is received broken down by payment methods, bank accounts and / or guarantors.
- Save your reports as MED Reporter format and send it via email to your accounts department.
- Save as HTML or print as PDF (with Adobe® Acrobat®) and email it to your accountant.

MED Reporter - C:\Program Files\JAM Software\MED Billing\DrExample.mdb  
 File Reports Help  
 Currently Installed Reports Report View Aged Guarantor Balance (Extended) Page 1 of 12 Goto Page GO  
**Aged Guarantor Balance Listing (Extended)**  

Guarantor	Balance	Current	30 Days	60 Days	90 Days
Adams, Ms Kylie (Glebe) 9552 1394/	\$45.00				
Adamson, Miss Debra (Blackheath) 47875776/0415105312	\$145.00				
Adrian, Mr Ricky (Sydenham) 9519-0965/	\$62.00				
Aiello, Ms Rebecca (Earlwood) 0414087759/0418444484	\$470.50				
Alam, Miss Aklima (Macquarie Fields) 9605-2923/	\$180.00				
Alameddine, Miss Sana (Lidcombe) 9649 8373/	\$215.00				
Allianz CTP, Mr Sean Dean (Sydney) /	\$306.00				
Amperdis, Mr James (Marrickville) 95572290/95164614	\$62.50				
Anagnostopoulos, Mr George (Newtown) 0415 722 761/	\$107.50				
Androulakis, Mr George (Bendwell Park) 9554 5924/0417 209 911	\$30.00				
Angione, Mr Alessio (Kingstord) /	\$10.00				
Annen, Mr Walter (Glebe) 9518 7441/0418245786	\$610.60				

↑ MED Reporter's Aged Guarantor Balance Report—one of many comprehensive reports offered by MED Reporter. View the report on-screen, print or export to MS Excel.

MED Reporter - C:\Program Files\JAM Software\MED Billing\DrExample.mdb  
 File Reports Help  
 Currently Installed Reports Report View  
 Services Billed  
 Amount Received  
 Income Billed And Received  
 Amount Billed  
 Services Billed Plus  
 Services Billed Plus Patients  
 Services Received  
 Services Received Plus  
 Services Received Plus Patie  
 GST  
 GST Billed  
 GST Received  
 Guarantor  
 Services Billed hu Guarantor  
 This report generates a list of Total Billed, Received and Du\$ Outstanding for each doctor. The total is given at the end.  
 Allows you to select DATE RANGE DOCTORS

Know how much income is billed, received and outstanding by location and provider  
 Find out how much GST is received and billed (cash and accrual basis)...  
 Discover your top performing referrers...  
 Or how much income each service has generated for any period of time...  
 And much more!  
 From management to financial reports, MED Reporter can help you extract valuable information from your MED Billing financial data.

For further information, please visit our website:  
<http://www.jamsoft.com.au> or call us on **02 9799 1888**.  
 © 2006 JAM Software Pty Ltd  
 PO BOX 539, SUMMER HILL NSW 2130.  
 E-mail: [jam@jamsoft.com.au](mailto:jam@jamsoft.com.au)—Fax: 02 9799 4042

\* Intel Based Macintosh requires Bootcamp running MS Windows XP